

Our reference CEH/052010

26 May 2010

Ms Maureen Wood
Joint Committee Secretary
Chorley and South Ribble Shared Services Joint
Committee
c/o South Ribble Borough Council
Civic Centre, West Paddock
Leyland
PR25 1DH

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Dear Ms Wood

Chorley and South Ribble Shared Services Joint Committee - appointment of external auditor

The Audit Commission is required to appoint an auditor to audit the accounts of the Chorley and South Ribble Shared Services Joint Committee under section 3 of the Audit Commission Act 1998. The Commission is also required to consult with the body concerned before appointing its auditor.

The appointment of an officer of the Commission's in-house practice as auditor to the Chorley and South Ribble Shared Services Joint Committee will expire with the completion of the audit of the accounts for 2009/10. I am writing to let you know the Commission proposes to extend this appointment to cover the audit of the accounts for 2010/11 and 2011/12. This would bring the appointment into line with Chorley Borough Council and South Ribble Borough Council.

The Engagement Lead will continue to be Fiona Blatcher. The audit practice will consult you direct should it wish to change the Engagement Lead during the period of the appointment.

If you have any comments you wish to make about this proposal, please let me know by **Friday 2 July**. You can make comments by telephone or email rather than a formal letter response if you prefer. If you are content with the proposal it would enable the appointment to be confirmed at the Commission Board meeting scheduled for 21 July.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'CEHarris', written over a horizontal line.

Claire Harris
Regulation Manager

cc Fiona Blatcher, Audit Commission